How can I pay premiums from retirement or disability compensation?

If you choose to pay premiums from your military retirement pay or disability compensation,

- Check the appropriate box on the application.
- You must still send the first month's premium with your application.

Who can I name as my beneficiary?

You may name any beneficiary you choose, without restriction. If you do not name a beneficiary, the insurance will be paid in the following order of precedence:

⇨ Surviving spouse
⇨ Child or children in equal shares
⇨ Parent(s) in equal shares
⇨ The duly appointed executor or administrator of your estate
⇨ Other next of kin

If you have special family circumstances, such as divorce or absent parent, you may want to specify your beneficiary by name. That way, you will be sure that the person you want to receive your insurance is the only one paid.

The beneficiary designation can be changed at any time without the knowledge or consent of any beneficiary.

How will I know if my application is approved?

If your application is approved, the OSGLI will send you a VGLI certificate as proof of your coverage in 4 to 6 weeks. The certificate will explain your coverage and how to change your beneficiary and settlement options. **You should keep the certificate in a safe place.** The OSGLI will also send you future premium notices.

How do I renew my VGLI coverage?

If you want to renew your coverage, you don't need to do anything. Your coverage will renew automatically as long as you pay your premiums.

How do I convert my VGLI to an individual policy?

You may convert your VGLI to an individual policy at any time. To exercise this option, please call the OSGLI at 1-800-419-1473 to receive a conversion form and list of participating conversion companies.

Am I eligible for any other government insurance?

You may be eligible for up to $10,000 of Service-Disabled Veterans Insurance (S-DVI) if you have a service-connected disability or up to $30,000 of S-DVI if you are totally disabled.

For more information on S-DVI, call the VA Insurance Center at 1-800-669-8477. The call is free.

Can I convert my SGLI directly to an individual policy?

You can convert your SGLI coverage directly to an individual policy within 120 days of separation. To convert your SGLI, you should:

- Call us at 1-800-419-1473 to get a conversion form, a list of converting companies, and instructions on how to convert your SGLI.
- Apply to one of the participating companies within 120 days of your separation.

Your new policy will be effective the day after your SGLI ends.

Department of Veterans Affairs

How to Convert Your Servicemembers' Group Life Insurance to Veterans' Group Life Insurance

Supervised by the Department of Veterans Affairs

SGL Pamphlet 74-17
Revised November 2005

What is Veterans' Group Life Insurance?

Veterans' Group Life Insurance (VGLI) is a program that allows you to convert your Servicemembers' Group Life Insurance (SGLI) to five-year renewable term coverage.

Below are some of the features of VGLI:

- VGLI offers coverage in multiples of $10,000 up to $400,000, not to exceed the amount of SGLI you had in force at the time of your separation from service.
- VGLI can be renewed throughout your lifetime or converted at any time to an individual life insurance policy at standard premium rates.
- VGLI has no cash, loan, paid-up, or extended insurance values.

Am I eligible for VGLI?

You are eligible to be insured in the VGLI program if you are insured under SGLI and are:

- Being released from:
  —active duty, OR
  —active duty for training under a call or order that does not specify a period of less than 31 days.
- A member of the Individual Ready Reserve (IRR) or Inactive National Guard (ING)
- A Reservist or National Guard member being released.

How do I apply?

To apply for VGLI you should:

✔ Complete an application.

✔ Enclose a check or money order payable to OSGLI for the amount of the first premium.

✔ If you are in the IRR or ING, enclose evidence of current membership.

✔ If you are separating from Active Duty, enclose a copy of your DD-214.

✔ If you are a separating Reservist, enclose a copy of your release orders and proof of SGLI coverage.

✔ If you are a separating National Guardsman, enclose a copy of your NGB-22.

✔ Mail the application, premium payment, and supporting documents to:
Office of Servicemembers' Group Life Insurance
PO Box 41618
Philadelphia, PA 19176-9913

How much time to I have to apply?

The following chart shows the amount of time you have to apply and when your VGLI will become effective. *Note: Your SGLI coverage ends 120 days following separation or release from duty.*

If you apply for VGLI . . .	you need to send the . . .	Your VGLI will begin . . .
within 120 days after separation	• Application • Support documents • First premium	the day after your SGLI ends
121 days to 1 year & 120 days after separation . . .	• Application • Support documents • First premium • Medical evidence of good health	the date an acceptable application and other required information are received by the OSGLI
After 1 year & 120 days from separation	Application will not be accepted	

Note: If you separate from active duty, reenlist, and make other changes in duty status, you may be eligible for both SGLI and VGLI. If you are insured under VGLI and again become eligible for SGLI ...

- You will automatically be insured under SGLI.
- You can convert your VGLI to an individual policy.

You can participate in both plans as long as the combined amounts of SGLI and VGLI don't exceed $400,000, at any one time. For more information contact the OSGLI.

How much VGLI can I have?

VGLI offers coverage in multiples of $10,000 up to $400,000 not to exceed the amount of SGLI you had in force at the time of your separation from service.

If you select less than the maximum amount of VGLI available to you, you may apply to increase to the maximum amount **only within 1 year and 120 days from separation.** After 1 year and 120 days from separation, no applications for increases will be accepted.

Can my SGLI coverage be extended?

SGLI can only be extended if you're totally disabled[1] at the time of separation. To find out if you qualify for an extension, you must write to the OSGLI and provide medical evidence of the total disability. *This should be done during the 120-day period following separation.*

If you qualify, your SGLI protection will continue, *without further payment of premiums,* for one year from the date of separation or until your total disability ends, whichever comes first. You may apply for VGLI while you are still totally disabled.

The OSGLI's decision as to whether or not you are totally disabled is independent of any finding by the Department of Veterans Affairs or other federal agency.

How much will my premium payments be?

You may pay your premiums annually (once per year), semi-annually (once every six months), quarterly (once every three months), or monthly. *If you pay your premiums other than monthly,* you will receive a payment discount. The discount you will receive depends on the payment option you choose. The table below shows the discount rates:

IF your payment mode is...	**THEN** your discount percentage will equal...
Annual	**5%** of the total of 12 monthly payments
Semi-Annual	**3.75%** of the total of 12 monthly payments
Quarterly	**2.5%** of the total of 12 monthly payments
Monthly	0, no discount

The monthly, and the discounted quarterly, semi-annual, and annual rates are shown in the publication SGL 75, *Veterans' Group Life Insurance Premium Rate Schedule.* Your premium amount will be determined by either your age on the 121st day after separation or on the date your coverage becomes effective, whichever is later.

Subsequent premiums will be based on your age on your billing anniversary and will increase as you get older. OSGLI will send you a notice approximately 60 days before your premium rate increases.

[1] Total disability is any physical or mental disability or disease which makes it impossible for you to be gainfully employed.